



## Government Procurement Services

1307 W. Main Street, Suite B-163,  
Gun Barrel City, TX 75156,  
Phone 888-254-7715, Fax 903-451-2741  
VIN #1352317159600

# Registration Form

Workshop Name: \_\_\_\_\_

City: \_\_\_\_\_ Date: \_\_\_\_\_

### Customer Information

Name and Title \_\_\_\_\_

Agency/Company Name \_\_\_\_\_

E-mail Address \_\_\_\_\_

Mailing Address \_\_\_\_\_

City, State, ZIP \_\_\_\_\_

Telephone \_\_\_\_\_ Ext. \_\_\_\_\_ Fax \_\_\_\_\_

### Registration Fees

Advanced Request for Proposals [\$450]

Fundamentals of Public Purchasing [\$450]

Ethics in Contracting [\$225]

Specification Writing [\$225]

Negotiation Skills [\$225]

Check enclosed payable to: Government Procurement Services  
Check # \_\_\_\_\_ Check Amount \$ \_\_\_\_\_

Charge to:  MasterCard  Visa  AmEx  Discover  
Card Number \_\_\_\_\_ Expiration Date \_\_\_\_\_ CVV \_\_\_\_\_  
Signature \_\_\_\_\_ Amount Authorized \$ \_\_\_\_\_  
\*3-Digit # on back of card

Purchase Order (Governmental agencies only)  
Purchase Order # \_\_\_\_\_

**Cancellations & Substitutions:** Cancellations received up to ten (10) business days prior to workshop are refundable, less a \$20 service charge. After that, cancellations are subject to the entire workshop fee, which you may apply towards a future workshop. Please note that if you do not cancel and do not attend, you are still responsible for payment. Substitutions may be made at any time.